

**SMITH VALLEY FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**  
**NOTICE OF REGULAR MEETING**  
**February 10, 2020**  
**6:00 PM**

SVFPD Station 40, 1 Hardie Lane, Smith, Nevada  
Some or all of the Board of Directors may call in to this meeting.  
You may listen to the meeting at the address listed above.  
(Action will be taken on all items unless otherwise noted.)

6:00 PM

1. Call to Order
2. Roll Call and Determination of a Quorum
3. For Possible Action: Review and Adoption of Agenda
4. For Possible Action: Approval of Minutes – January 13, 2020 Meeting.
5. Public Comments and Discussion:  
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Smith Valley Fire Protection District Board of Directors. In order for members of the public to participate in the Board's consideration of an agenda item, the Board strongly encourages members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. Speakers are asked to state their name for the record. The Board of Directors reserves the right to limit the time for individual comments, as well as limit the total time for public comment. The Board of Directors will not restrict comments based on viewpoint. The same applies to public testimony on each agenda item. Public comment may be returned to at any time during the agenda.
6. For Possible Action: Accounts Payable – Action to review and accept claims.
7. For Possible Action: Accounts Receivable – Action to review and accept accounts receivable which may include ambulance fees, donations, grants and other receivables.
8. Correspondence Received - Correspondence of a general nature for the Board and public information regarding District related matters. Not intended for detailed discussion or for items already on the agenda. (No action will be taken).
9. For Discussion: Discussion and possible action regarding the purchase of an ambulance.
10. For Possible Action: The District's volunteers request that the District approve the purchase of a new half-ton pickup truck to be used as a utility vehicle in place of the current Utility 40. The Volunteers have approved the expenditure of \$20,000 in Volunteer funds toward the purchase cost. The Volunteers further request that the District surplus and sell the current C401, 2007 Ford Expedition SUV, and Utility 40, 2007 Chevrolet Trailblazer SUV, and utilize the proceeds from the sales toward the new utility vehicle.
11. For Possible Action: Review, discussion, and possible action regarding updating the Smith Valley Fire Protection District Strategic Plan.
12. Fire Chief's Report (No action will be taken)
13. For Possible Action: Discussion and possible action on the status and repair of District equipment.
14. For Possible Action: Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities.
15. Smith Valley Fire District Volunteer Member Comments (No action will be taken).
16. Board Member Comments (No action will be taken).
17. Public Comment:  
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Smith Valley Fire Protection District Board of Directors and that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.
18. Requests for items to be placed on future meeting agendas (No action will be taken).
19. For Possible Action: Action to adjourn.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Items scheduled at a specific time cannot be heard earlier than the scheduled time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the Smith Valley Fire Protection District Office at 775.465.2577. You are encouraged to attend this meeting and participate by commenting on any item on the agenda.

To request that an item be placed on future meeting agendas, please call the Smith Valley Fire Protection District Office, at 775.465.2577, at least ten (10) working days prior to the date of the scheduled meeting. The regular meeting date of the Board of Directors is the second Monday of each month.

**We are pleased to make reasonable accommodations for those members of the public who need assistance and wish to attend the meeting. If special arrangements are necessary, please notify the Smith Valley Fire Protection District in writing at 1 Hardie Lane, Smith, Nevada 89430, or call 775-465-2577 (TTY 711). 48 hours notice is required.**

**Tenemos el placer de hacer adaptaciones razonables para los miembros del público que necesitan ayuda y que desean asistir a la reunión. Si los arreglos especiales son necesarios, por favor notifique el Valle Fire Protection District Smith por escrito en 1 Hardie Lane, Smith, Nevada 89430, o llame al 775-465-2577 (TTY 711). Se requiere 48 horas de aviso.**

This agenda has been posted at the following locations before 9:00 AM on February 5, 2020:

Smith Valley Fire Protection District Office, Station 40, 1 Hardie Lane, Smith

Station 42, 612 Day Ln., Wellington

Renner Equipment Co., 2289 Highway 208, Smith

Smith Post Office, 2306 Highway 208, Smith

Wellington Post Office, 2818 Highway 208, Wellington

This agenda is also available on the Smith Valley Fire Protection District Website at [www.svfpd.org](http://www.svfpd.org)

The agenda and backup material are available for public inspection at the Smith Valley Fire Protection District Office, Station 40, 1 Hardie Lane, Smith 89430. Members of the public requesting the Board of Director's meeting agenda or support materials may contact Summer Walker, Administrative Assistant, by telephone at 775.465.2577 (TTY 711) or by email at [summer@svfpd.org](mailto:summer@svfpd.org). Normal business hours are Tuesday – Wednesday, 9am – 1pm.

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**SMITH VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTOR MINUTES  
January 13, 2020**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1800 hours by Director Myers.
2. Board Members present were Director Myers, and Director Abrott. President Boudreau attended by phone. Chief Loveberg was present, along with other members of SVVFR.
3. **Review and adoption of agenda:** Director Myers moved to adopt the agenda as presented. Director Abrott seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
  - The minutes from the last Board of Directors regular meeting on December 9, 2019 were submitted by Director Myers for approval. Director Abrott moved to approve the minutes with no corrections or additions. President Boudreau seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion**
  - None.
6. **Accounts Payable:**
  - a. Affordable Propane \$90.70
  - b. Affordable Propane \$163.43
  - c. Affordable Propane \$400.66
  - d. Allied Sanitation \$100.00
  - e. ARC Health & Wellness \$389.09
  - f. ARC Health & Wellness \$316.34
  - g. Care Flight \$30.00
  - h. Frontier \$298.53
  - i. Grainger \$21.30
  - j. Home Depot \$195.60
  - k. Life-Assist \$37.02
  - l. LN Curtis \$1155.54
  - m. LN Curtis \$55.07
  - n. Mason Valley Janitorial \$350.00
  - o. Mason Valley Janitorial \$350.00
  - p. Menesini Petroleum LLC \$652.67
  - q. Menesini Petroleum LLC \$882.50
  - r. Nevada Division of Forestry \$1578.75
  - s. NV Energy \$82.04
  - t. NV Energy \$42.03
  - u. NV Energy \$50.37
  - v. NV Energy \$165.25
  - w. Orkin \$360.00
  - x. Ponderosa Stamp & Engraving \$69.50
  - y. Quill.com \$49.85
  - z. Renner \$29.98
  - aa. Renner \$13.96
  - bb. Renner \$27.95
  - cc. Renner \$4.99
  - dd. Sciarani & Co. \$5000.00
  - ee. Sierra Fire Protection LLC \$604.00

- ff. Silver State Towing \$150.00
- gg. Standard Diesel \$2809.96
- hh. Standard Diesel \$62.11
- ii. TSA Custom Car & Truck \$6537.19
- jj. Verizon \$137.38
- kk. Walker River Mechanical \$358.00
- ll. Wells Fargo \$813.70
- mm. Wells Fargo \$1256.23
- nn. Wells Fargo (\$54.82)
- oo. Wells Fargo \$335.27
- pp. Witmer Public Safety Group \$50.44
- qq. Witmer Public Safety Group \$304.59
- rr. Zoll Medical \$134.90

- Director Myers moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.

#### **7. Accounts Receivable:**

- Ambulance fees collected were \$6,078.61. In addition, we received \$107.98 in Reimbursements, \$3230.44 in Sales & Rental, and \$320.00 in CPR Income. Director Myers moved to accept the accounts receivables. Director Abrott seconded, and all were in favor. The motion passed.

#### **8. Correspondence Received:**

- None.

#### **9. Discussion and possible action to write off 2017 bad debt.**

- Writing off bad debt does not prohibit us from collecting payment; it simply keeps us from continually carrying it forward on our monthly reports. Director Myers moved to write off the 2017 bad debt as listed on the ambulance billing report. President Boudreau seconded, and all were in favor. The motion passed.

#### **10. Discussion and possible action regarding a Financial Hardship Waiver Request.**

- The Board reviewed and discussed the Financial Hardship Waiver Request with the requested corrections from the last meeting. Director Myers moved to discount the patient's bill by 50% and offer payment arrangements if needed. Director Abrott seconded, and all were in favor. The motion passed.

#### **11. Discussion and possible action regarding the purchase of an ambulance.**

- Committee viewed the newest East Fork ambulance by the same manufacturer we are considering. Chief Loveberg got plans and specs from them. Still working on draft to send to the manufacturer.

#### **12. For Possible Action: Review, discussion and possible action regarding updating Smith Valley Fire Protection District Strategic Plan.**

- Workshop scheduled for February 4, 2020 at 6 pm.

#### **13. Fire Chief's Report:**

- 182 calls in 2019. Increase of 3 calls for 1.7% increase and new record. 3 calls to date this year.
- Replaced 2 switches in furnace units.
- Replaced thermostat at Station 41.
- Almost fully installed new office computers. Added new workstation in meeting room. Will be getting a rolling workstation. Talking with our IT consultant regarding security issues.

- Should have final extend-a-bed drawing tomorrow for the new Duty Chief vehicles.
- Lost a couple of pagers; in process of trying to get equipment back from inactive members. May need to purchase more pagers.
- Working on drafting 2020-2021 budget.

**14. Discussion and possible action on the status and repair of District equipment:**

- Rescue 40 experienced alternator problems during a transport; repaired.
- Rescue 42 air leveling and ride system switch failed; repaired by volunteers.

**15. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:**

- Captain Hunewill spoke to a local contractor regarding the drainage issue at Station 40. Contractor said he would come take a look. Chief met with him this afternoon and will work up a plan.

**16. Smith Valley Fire District Volunteer Comments:**

- Volunteer Travis Walker asked about surplus C401 and U40 if an effort to buy a new utility / training vehicle. Per Chief Loveberg's request, Mr. Walker will send us wording for this agenda item for the next meeting.
- Volunteer Travis Walker asked about the fill station on the Hunewill property. Per Captain Nuti's recent communication to Admin. Asst. Summer Walker, we have not made any progress due to Mrs. Hunewill being unavailable during the holidays.

**17. Board Member Comments:**

- President Boudreau asked if Board members completed their financial reports with the State of Nevada. All affirmed.

**18. Public Comment:**

- None.

**19. Requests for items to be placed on future meeting agendas:**

- New training vehicle.
- Hunewill fill station.

**20. Action to adjourn:**

- Director Myers moved to adjourn. All were in favor. The meeting was adjourned at 1844.

Respectfully submitted,  
SW, Administrative Asst.